

19<sup>th</sup> May 2023

Dear Parents/Carers of Reception Class (September 2023),

### **Welcome to St Michael's School**

I am delighted you have chosen St. Michael's and I am looking forward to welcoming you to our school.

I hope you will be able to join us for our an informal meeting at school on Thursday 25<sup>th</sup> May at 7pm, as per our previous email. This will give you the opportunity to meet some of the staff and for us to share useful information with you before your child starts in September. You will have an opportunity to look around our school and ask any questions you may have over a glass of wine.

### **Medical Conditions**

If your child has any medical conditions/health care need could you please let us know as soon as possible so we can organise the appropriate support.

### **Visits to Reception Class**

We are really looking forward to getting to know the new reception children and would like to invite you and your child for a 'Stay and Play' visit on the following date as part of a small group. The purpose of this visit is to give you both the opportunity to explore the class setting and meet the teachers.

Your visit is on **x** and parents are invited to stay. Please arrive at the main entrance.

The next visit will be for the whole class on Monday 17<sup>th</sup> July 1:15 – 3pm. This session is for children only. Please arrive via the back gate (at the end of St Michael's Close).

### **Starting school in September**

Starting school is a big change for children as they get used to learning in a bigger environment with different adults and new expectations. Making sure that children have a successful and confident start to school is very important. We have drawn up a settling in plan that will provide them with the opportunity to get to know others in their peer group, and to establish secure relationships with the adults working with them.

Outlined below is how the start of school, in Acorn Class, will look in September 2022.

### **Friday 1<sup>st</sup> September**

School will be closed for a Teacher Development Day.

### **Monday 4<sup>th</sup> September**

Today children will be in school in a smaller groups, to enable us to spend lots of time getting to know them straight away. Your child will be in school from **9am-11:30am/12:30pm – 3pm.**

Children should arrive at the back gate (at the end of St Michael's Close), where they will be greeted by Miss Mearns, Acorn Class Teacher, and taken straight into class with their bags and belongings. During the session, we will show them where everything belongs.

Children should be collected from the back gate.

**Tuesday 5<sup>th</sup> - Friday 8<sup>th</sup> September**

All children will be in school from 8:45am to 12noon. Children will not stay for lunch this week and are to be collected from the back gate.

**Monday 11<sup>th</sup> - Friday 15<sup>th</sup> September**

Children will be in school from 8:45am until 1:15 pm. Children will stay for lunch this week – Miss Mearns will stay with them so that they know what to do and where to go. At 1pm the children will come back to class for the register. Children are to be collected from the back gate at 1:15pm.

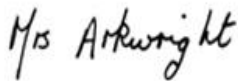
**From Monday 18<sup>th</sup> September children will be in school from 8:45am until 3:15pm.** Children are to be collected from the playground which will become the normal collection point from then on.

**Parent meetings – slots available between 12:30pm - 3:30pm Tuesday 5<sup>th</sup> - Friday 8<sup>th</sup> September**

Individual, informal parent meetings will take place in the afternoons. This will give you a chance to speak personally to Miss Mearns. Your children are welcome to attend – it will be a lovely opportunity for us to play with them. These will be bookable via our Weduc app, which we will share further details on shortly.

I am looking forward to seeing you at the meeting on 25<sup>th</sup> May.

Yours sincerely,

A handwritten signature in black ink that reads "Mrs Arkwright". The signature is written in a cursive, slightly slanted style.

**Judith Arkwright**  
**Headteacher**