

**MINUTES OF MEETING OF FRIENDS OF ST MICHAEL'S SCHOOL, ALDBOURNE,
HELD AT 8pm ON THURSDAY 28th FEBRUARY 2019**

Present: Sharon Turner (ST)
Michelle Miles (MM) Chair Julian Turner (JT)
Alex Lambert (AL) Secretary

| | | ACTION |
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| 1. | <p>Forthcoming Events:</p> <p>a) Coffee Mornings: Organised for Fri 1st March kindly by Anna D'Arcy Ryan.</p> <p>b) Pancake Race: all in hand, flyers have gone into book bags. Sally could do with a couple of helpers if anyone wants to offer?</p> <p>c) Popcorn Club – Al Hogan is organizing for Fri 22nd March.</p> <p>d) Easter Bonnet Comp: MM to ask admin to put in the Post about asking £1 entry. Alison Edmonds has kindly volunteered to judge the Easter bonnets on the day in assembly.</p> <p>e) Disco: TBC for date and whether Nathalie Collister would mind organizing it again.</p> <p>f) School Quiz The date has changed to May 10th. Jones Robinson will come and staff members will be auctioned off to join people's teams. N.b SPW to add property questions.. MM to apply for TEN.</p> <p>g) Fun Run and Summer Fair: to be on Sun 9th June. Ticketing to be online this week. BBQ and bar both require help setting up. Michelle to apply for a TEN.</p> <p>h) Circus: Bouncy Castle ST to mull over who can help with this. Silent Auction to be organized with AL and Alix Stephenson. Confirm with Mr Jarvis that he wants to run a talent show prior to this event so that 2 x winners can perform. Prices: £10 per adult, £8 child (£35 ticket for family of 4) and £1.50 booking fee online or cash to the school in the PTA box. Amy Goddard has done an amazing flyer / poster for us to advertise it. JT has kindly offered to run the bar for the circus. Michelle to apply for a TEN</p> | <p>SPW Al Hogan</p> <p>MM</p> <p>NC</p> <p>SPW AL</p> <p>MM and AL</p> <p>JT and</p> |
| 2. | <p>a) Fundaising ideas: We have just acquired a small lottery license and then all tickets will cost £1 each. Someone (however few enter) at the school will win £20 / week and there is a chance to win £25,000 Jackpot. MM to send note to be included in post, add to facebook page and website.</p> <p>b) Tesco – the school have still not finished their report! We can not apply for a new Tesco coin space until this has been completed – it could be £4000 per time so this is now imperative to complete.</p> <p>c) Waitrose – They have given us a “maybe” – Ratty will send in a new submission – she needs bullet points of what we're fundraising for so that she can include some examples, MM to send this.</p> <p>d) Coop – this is doing well, we've raised £228.37 so far and the deadline for the next funding is Spring 2019.</p> <p>e) We need to get someone to take over from Ratty for 2019-2020 please.</p> | <p>Ratty Admin</p> <p>MM</p> <p>Class reps</p> |

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| | f) Thermometer to display how much we've earned and with goals. We need to make a thermometer – could we ask Willows if they could help make it (AL to liaise with Sam). | AL |
| 3. | <p>Marketing and Sponsorship: SPW and Liz Nestor (LN) has offered to be the relationship manager and to liaise with new potential sponsors. Jones Robinson have a colouring competition in line with their opening. 1st prize £50 Ducklings voucher for child, £500 for school 2nd prize £30 Ducklings voucher for child, £300 for school 3rd prize £20 Ducklings voucher for child, £200 for school SPW, LN and AL are taking their kids to opening for photo for blog.</p> <p>House prospectus competition to be launched for kids to draw and write up their home for sale. Winning one will be printed by JR and small prize.</p> | Liz |
| 4. | Branding – If anyone makes a poster or flyer please use our full name “Friends of St Michael’s School” rather than FOSMS and also please include Dick Lovett and Jones Robinson logos – ask AL if required. | |
| 5. | Name change The Friends of St Michael’s School will be changing it’s name to St Michael’s PTA as of September 2019 if we have a majority vote by the trustees at the next meeting. This is to avoid confusion with the Friends of St Michael’s Church. | |
| 6. | Finance Update We are changing bank accounts to Lloyds this week. KB, MM and Laurie Mooney are signatories. | |
| 7. | Communications: Newsletter – next to be completed before Easter. | AL |
| 8. | GDPR: JT has kindly put forward a GDPR Privacy Policy. Revisions to be made. This will be reviewed every 3 months – next review date May 2019. He can be contacted at admin@stmichaelsaldbourne.co.uk if anyone would like to have any further information regarding GDPR. | Julian Turner |
| 9 | AOB: Tessa Fitch’s family have kindly donated their marquee to the community. It needs somewhere to stay – could it live at Red Spot? | AL |
| 10. | The next meeting will be on Weds 27 th March at AL’s house – 6 West Street. The meeting will last no more than 1 hour and then we can enjoy a chat for anyone who’d like to come along! | All |