



FRIENDS OF ST. MICHAEL'S SCHOOL

MINUTES OF MEETING OF THE FRIENDS OF ST MICHAEL'S SCHOOL HELD AT 7.30PM ON THURSDAY 27TH SEPTEMBER 2018

Present:
 Michelle Miles (MM) Leanne Miller (LM)
 Alex Lambert (AL) Sally Precious Ward (SP-W)
 Julian Turner (JT) Daniela Greenaway (DG)
 Sharon Turner (ST)
 Karen Boshier (KB)

Apologies:
 Judith Arkwright (head teacher) (JA)

		ACTION
1.	Welcome To all	
2.	Ratification of AGM minutes Laurie Mooney was voted on to the Executive Committee unanimously and will continue to be a signatory on the bank account. Sadie Ditchburn has requested not to be on the Executive Committee and has therefore been removed.	
3.	Money <ul style="list-style-type: none"> Bank account. The process is still ongoing where KB is trying to gain access to online banking. MM will help liaise with Nationwide to facilitate this process. ParentPay – is it possible to use ParentPay to help parents pay for tickets for Friends of St Michael's Events? Plus it would be extremely popular if Lataca could be paid in this manner too. AL to investigate. Can we use a ticket booking online service using our own website? 	MM / KB AL AL
4.	Forthcoming Events <ul style="list-style-type: none"> Oktoberfest – 50 tickets have been sold so far, there are more than enough volunteers. It was agreed that thank you notes would be sent for any donations and help given. Welly Walk (19th Oct). This has traditionally been a School organised event but it was agreed the Friends of St Michael's should help with this to encourage parents to support and sponsor online, thereby facilitating Gift Aid. AL to redo sponsorship form. School Disco (November – date TBC) Volunteers required to help. Popcorn Club. (9th November and 18th Jan) DG will help volunteers required. Wreath making (6th Dec). Ruth Reynolds has kindly offered to organise. Christmas Event (Sat 8th Dec). Santa Dash to start at 3pm and fair to start 30mins later in the school. KB to lead with assistance from MM, LM, Laurie Mooney and Joel Jones. Suggested that there is a raffle, school choir sing, 	SPW AL Class reps Class reps RR KB et al



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	<p>teddy / bottle tombola / ? Nursing Home are invited.</p> <ul style="list-style-type: none"> • Nativity (Tues 18th Dec). Volunteers are requested to assist with this please. • Coffee Mornings. To be scheduled in for the first Friday of every month. • Pancake Day Race (5th March 2019). Need a coordinator / volunteers • School Quiz. (April 2019) SPW to coordinate • Beating the Bounds (May 2019) Could we organise a welcoming finish? • Fun Run. To be held as a stand-alone event this year organised by the Aldbourne Running Club. Volunteers required for BBQ, cake stall, bar etc. • Happy Circus (6th July 2019) AL, LM, DG, MM • Nutrition / health event TBC • Geocaching / Heritage treasure hunt event TBC 	<p>Class reps AL Class reps SPW MM AL AL MM MM</p>
5.	<p>Other fundraisers.</p> <ul style="list-style-type: none"> • Bags to School. Sadie Darling Hewitt has kindly offered to set this up termly. • Bags of Help – Tesco ave kindly donated £1000 from their coin drop scheme over the summer and we are hoping to repeat this success as Rachel Ingelfied has kindly put forms in already at Waitrose, Tesco and the Coop. • Giving Machine – this is still not being utilised enough. Reminders to be promulgated via FB, website and Weekly Post. • Amazon.smile – everyone is encouraged to use this to purchase items from Amazon, it is worth noting that it does not work on a mobile app but only on desktop at present. 	<p>Sadie DH Rachel Ing MM All</p>
6.	<p>Class Reps</p> <p>It was agreed that it had been useful to have class reps last year to act as a conduit between the Friends of St Michael's and the class parents. Class reps are responsible for disseminating information and liaising with other parents and carers in their classes. It is requested that there is always a class rep from each class to attend each meeting or to ask a sub to attend. There is always a requirement for more volunteers for a wide range of events and activities and class reps are kindly requested to source what individuals in their classes are happy to help with. There is a volunteer list on the google drive: https://docs.google.com/spreadsheets/d/1c0hg4YSiWl5sbj7bBo9mVo3Eg7Q9PreqT0EpsBA1xNk/edit?usp=sharing Please could this be updated by Oct 18th?</p>	<p>Class reps</p>
6	<p>Communications</p> <p>It has been requested that there is a suggestions box placed in the foyer of the School.</p> <p>If advertising, we should use Penny Post and other sources previously used. Can we liaise with other schools? MM to arrange contact local school PTAs to arrange a meeting and share ideas.</p> <p>All design is to go through Amy Goddard. Any event should be publicised through the blog.</p>	<p>AL MM Amy G</p>
7.	<p>Match Funding</p> <p>We will put a list online of all Match Funding companies so that we can ensure we are gaining the most funding possible.</p>	<p>MM</p>



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8.	<p>Next meeting</p> <p>This will be held in the school on Thursday 18th October at 8pm. Doors to the school will be open from 7.45, the meeting will begin at 8 and last a total of 1 hour.</p> <p>All 2018/19 meeting dates have been confirmed as:</p> <p>Thursday 18th October Thursday 29th November Thursday 31st January Thursday 28th February Thursday 28th March Thursday 25th April Thursday 23rd May Thursday 27th June</p>	
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